

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 26th September 2017 commencing at 7.00pm in the Schoolroom, St. Peter's Church, Mancetter.

Present

Chairman: Mr T Hopkins.

Parish Councillors: Mrs G Forknall, Mr T Benham,
Mrs S Healy, Mr B O'Keeffe, Mr B Twining.

**County and Borough
Councillors:** County Councillor Mrs M Bell.
Borough Councillor Mr M Davis.

Parish Clerk Mrs K Meads.

Assistant Parish Clerk Mrs E Higgins.

Item 1- Welcome and Apologies

Parish Councillors Mr J Arrowsmith and Mr H Blackburn sent their apologies. These apologies were accepted. Apologies were also received from Borough Councillor Mrs D Clews.

Item 2 – Recording of the meeting

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

Item 3 – Notice of Interest

Mr T Hopkins, Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 16 - Allotments.

Item 4 – Public Question Time

There were no members of the public present at this meeting but time is always allocated for issues to be raised.

Item 5 – Minutes of the last meeting

It was unanimously agreed that the draft minutes of the 25th July 2017 be accepted.

Item 6 – Matters Arising from the Parish Council meeting on 25th July 2017

• **Letter from Planning Inspectorate re Chicken Broiler Appeal Process**

A letter has been received from the Planning Inspectorate stating that the appeal process had been correctly followed and that the appropriate consideration had been given to the Mancetter Neighbourhood Plan based upon the stage it was at in the legal process.

• **Maintenance work on the A5 at Mancetter Island**

The grass verges have been trimmed and the worn out give way markings have been repainted. There are still potholes that need attention on the approach to the island from both carriageways.

Signed

Date:

- **Contractor parking in Church Walk Mancetter**

Despite assurances prior to the start of the development in Church walk, issues around parking and visibility have been ongoing. Vehicles are double parking and visibility coming out of Priory Walk, Daniel Road and Laurel Gardens has been blocked by vans parking too close to the junctions. Following a complaint made to the Parish Council, Paul Roberts from NWBC made a site visit along with a representative from Waterloo Housing and agreed that things were not acceptable. The site manager will try to minimise the disruption but with traffic lights about to go up things are unlikely to improve in the short term.

- **Japanese Knotweed Ridge Lane**

This has been reported on several occasions by both the Parish Council and County Councillor Mrs M Bell. The Knotweed around the sign into Ridge Lane village is now in excess of 8 feet and has spread into the nearby hedgerow. The manager of the department is currently away on leave so we are awaiting a progress report. Councillor Bell will also ask directly for feedback.

- **Proposed Annual Parish Meeting date of Tuesday 24th April 2018**

It was agreed unanimously to hold the 2018 Annual Parish Meeting on 24th April 2018 at 7pm. Although it will mean one additional meeting next year, it was felt to be beneficial to both Councillors and Parishioners.

- **End of World War One Commemoration Plans for November 2018**

The Brownies and Guides are looking to plant some poppy seeds along the bank in Mill Lane and a floral display will be put together on the Green to commemorate the centenary of the end of the First World War. This is particularly poignant as the new development in Church Walk is being named after a Mancetter soldier who died in the war. Mr R Smith will be approached to grow some winter pansies for the display and St Peter's Church will be asked if it is possible for the church to be lit and the church bells rung on Sunday 11th November 2018.

Item 7- Report from the Police

PCSO Mo Yaqub is on annual leave so no update directly from the police was available.

Item 8 – Report from County and Borough Councillors

Borough Councillor M Davis informed the Parish Council that some work on tree management was due to take place at Hartshill Hayes Country Park. No further details are available at present on the pending Gladman Developments planning application in Mancetter.

County Councillor Mrs M Bell congratulated the Parish Council on the Neighbourhood Plan Referendum result. A special meeting of the Borough Council is taking place on 27th September where the plan will go before the full Council for adoption.

The deadline for grant applications from the WCC County Councillor Grant Fund is the 9th October.

Mr T Hopkins raised with Councillor Bell the road surface on Ridge Lane and if funding could be made available to resurface due to the large number of potholes.

The Area Forum Meetings are being disbanded, and a consultation on other ways of ensuring engagement - particularly with the police will need to be considered. Regular attendance at the weekly community gatherings such as tea and chat in Mancetter and tea and toast in Ridge Lane were discussed, as well as the Annual Parish Meeting. The Police have not asked for priorities at the last Area Forum; as at present their complete focus is on the drug issues in the Parish.

Any information on suspicious activities should be reported directly to the Police.

Signed

Date:

Item 9 – Discussion with Bill Lowe Chairman of WALC

Unfortunately, Mr B Lowe had been unable to make the meeting so this item was deferred.

Item 10– Any other Parish Business for Discussion

- **To discuss any Grant applications received**

No applications have been made.

- **WALC AGM 1st November 2017**

It was agreed that Mr T Hopkins and Mrs S Healy will attend on behalf of the Parish Council and voting papers will be requested.

- **Data Protection Training 23rd November 2017**

Mr T Hopkins and Mrs E Higgins will attend to ensure that the Parish Council is aware of the forthcoming changes in legislation.

Item 11 – Correspondence

A full list of correspondence received had been passed to the councillors (Appendix I)

At the Quarry Liaison Meeting on 18th September it was stated that Tarmac are looking to dispose of the Golf Club element of the Quarry site by the end of this year.

Item 12 – Planning Matters and New Applications

- **PAP/2017/0278 Gladman Developments Ltd** – No additional information has been received.
- **PAP/2017/0384 Land Rear of 66 – 71 Arden Forest Estate Ridge Lane – Erection of 12 houses plus associated access and landscaping** – No additional information has been received.
- **PAP/2017/0472 8 Mancetter Road – First Floor Rear Extension – No Objection.**

Item 13 – Finance

- **Signing of all payments since the last meeting**

All cheques and bank payments were signed in accordance with the bank mandate.

- **Conclusion of Internal and External Audit**

The accounts for the last financial year have passed both audits with a recommendation to record in the minutes that the Internal Audit had been approved by the Parish Council and that no petty cash is used as opposed to being not applicable.

- **Budget Requests Outside of Normal Expenditure**

There were no requests for additions to the budget for the financial year 2018/2019.

Item 14 – Neighbourhood Plan

- **Referendum Result**

At the Referendum on the 7th September the Neighbourhood plan was passed by parishioners and will be going before the Borough Council on 27th September for adoption. Copies of the final version will be printed and given to each Parish Councillor.

Item 15 – Cemetery and Maintenance around the Parish

- **Feedback from Meeting with Severn Trent Water and Gramer Cottages concerning a water leak.**

A leaking water pipe has been identified by Severn Trent under the tarmacked path of the closed churchyard of St Peter's Church in Mancetter. This falls under the responsibility of the Parish Council. Three quotations were presented to Councillors, and it was proposed by Mrs G Forknall and agreed unanimously to accept the quotation from Jeff Everitt who is a known Parish Council Contractor who lives locally. Where possible the Council always tries to support local business.

- **Leaning Headstone in Closed Churchyard of St Peter's Church Mancetter**

The last Quinquennial report at St Peter's identified a large headstone leaning inwards at a slight angle. This has been checked by the Parish Council and is not in danger of falling. To attempt to straighten the stone may create more damage and destabilise the area. It was agreed that no action was necessary at this moment.

Item 16 – Allotments Update

- **Break in's / Property Marking**

Mr T Hopkins fed back that two people had been found asleep in a car outside the allotment gates in Ridge Lane and had left litter. Since the last meeting there has been another break in and Police have run a property marking event in Ridge Lane on the 4th September 2017.

- **To approve new signage for the Allotment Gate**

A quotation for £120.00 has been received for a replacement two-sided sign. It was proposed by Mrs S Healy and agreed unanimously by those Councillors without a declaration of interest for the sign to be replaced. Once again, the Parish Council is using a local contractor and supporting local business.

Item 17 – Publicity

The Assistant Clerk advised that a voting poster for the Neighbourhood Plan Referendum had been included in the September/October edition of Mancetter Matters.

Mr T Hopkins signed a copy for the records.

Item 18 – Date of next meeting: Tuesday 28th November 2017

Mr T Hopkins read out a report that had been sent to WALC concerning the Emergency Stopping place for Travellers planned for just outside of the Parish.

The meeting closed at 8.25pm.