

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 21st July 2015 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins

Parish Councillors Mr T Benham, Mrs S Healy, Mr H Blackburn, Mr J Everitt, Mrs G Forknall

Parish Clerk Mrs K Meads

Public Mr C Tooby, Mr J Arrowsmith

Item 1-Apologies

Apologies had been received from County Councillor Mr C Clark, Borough Councillors Mr M Davis and Mrs D Clews, PCSO Lauren Hughes.

Item 2 – Recording of the meeting

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

Item 3 – Welcome and co-option of Councillors

Mr Hopkins welcomed all Councillors.

Mr C Tooby expressed an interest in being co-opted to the Council. It was agreed that Mr Tooby be Co-opted and the Declaration Book and form were duly completed.

Item 4 – Notice of Councillor Vacancies.

Mr T Hopkins advised that after the co-option of Mr Tooby, one vacancy remains.

Item 5 – Notice of Interest

Mr T Hopkins and Mrs G Forknall declared an interest in Item 15-Allotments.

Mr T Benham declared an interest in item 9b – Planning application for Mancetter Post Office.

Item 6-Approval of draft minutes of the Meetings of 19th May 2015

It was unanimously agreed that the draft minutes of the Annual Parish meeting be accepted.

It was unanimously agreed that the draft minutes of the Annual Parish Council meeting be accepted.

Matters arising:

Mr T Hopkins advised that the grant that NALC would be making to WALC to assist smaller councils to comply with transparency regulations would only be £2,000. It had therefore, been agreed that this money would be used for training days.

Mr T Hopkins advised that new councillors; Mr J Everitt and Mrs G Forknall had both attended a New Councillor Course which gave them a good insight into the work of a Parish Council and their responsibilities as councillors. The Clerk was asked to check dates for additional courses for Mr Tooby to attend. Mrs Healy requested dates for courses dealing with Planning Applications.

Item 7 – Report from Police

Since our last meeting a new PCSO has been appointed; PCSO Lauren Hughes. Ms Hughes was hoping to attend this meeting but had a Police call out which needed her attention. The following issues were discussed and the Clerk will forward them to PCSO Hughes.

Signed

Date:

Mr H Blackburn reported that he had witnessed the dumping of waste from a vehicle. When he approached the driver and tried to photograph the event he was verbally abused. Mr Blackburn reported this at the Council Offices but advises that this was a very difficult process.

Mrs S Healy advised that at 6.30pm on 24th June 2015 she had tried to report an incident of young people on motor bikes driving through Lewis Close, Mancetter without helmets or safety gear. After 13 minutes of hanging on the phone she gave up. At a later date she reported this direct to PCSO Hughes. It was agreed that this was very unsatisfactory and maybe crime figures are down as it is almost impossible for members of the public to report crime in the area!

After discussion it was felt that the Borough Council process for dealing with complaints and reporting incidents was incorrect.

It was reported at the last Area Forum meeting that residents of Margaret Road, Atherstone feel that the parking near Outwoods School is as bad as before the work to the verges and installation of bollards was implemented. See item 8 below.

Item 8 – Report from County and Borough Councillors

There was no County or Borough Councillors in attendance but County Councillor Mr C Clark did send a report by email after the meeting which included:

- The barrier in the alley between Lewis Close and Glovers Close should be re-instated shortly.
- Mr Clark asked that if anyone was aware of Hog Weed in the Parish could they advise him.
- A meeting of residents of Margaret Road is to be arranged for early September.

Item 9 – Planning Applications

- **Crown Waste Management – 40,000 Chicken Broiler Factory.** This application was re-submitted in June, increasing from 39,000 to 40,000 birds. In May the applicant had applied for an Environment Agency licence for intensive farming on the site. Although the Borough Council were advised of this in May, we were not made aware of the application until the Planning Application was lodged. On contact the Environment Agency did extend the time for comments on the Licence application. The Borough Council extended the time for comment on the Planning Application to 31st July. In this time the Action Group meetings re-started with all attendees being encouraged to oppose the application. Postings were made on social media. The Parish Council's Planning Group had free advice from a number of consultants regarding; the application; un-controlled emission of particulates and fly control. Based on this advice the Parish Council Planning Group compiled a report which was passed to all councillors for comment. It was unanimously agreed at this full Parish Council meeting on 21st July 2015 that this **strong objection** be sent to the Borough Council. The Parish Council would like to thank all consultants for their expert help in compiling this report.
- **Mancetter Post Office – Extension to increase retail area.** After discussion it was agreed that the Parish Council did not object to the increase in the retail area, but had **serious concerns** about the current parking of vehicles by visitors to the Post Office and that increase in trade will make this matter even worse. Concern was also raised about the safety of pedestrians in the area.
- **Ridge Lane – proposal for affordable housing.** On 9th July a Consultation meeting was held to discuss the proposal from NWBC to build affordable housing in Ridge Lane. The Parish Council are very concerned about this proposal for a number of reasons: **a.** The Borough Council failed to consult the Parish Council on this matter: **b.** The proposal was reported as being based on a Housing Survey carried out within the Parish in June 2014. Very few residents recall being consulted on this: **c.** The plan was drawn in April 2014, well before the survey was started: **d.** This proposal was not included in the Borough Council's list of approved sites for development, but plans were drawn before the list was finalised: **e.** The proposal does not meet the needs of the current residents of Ridge Lane. The Clerk will write to the Borough Council to express all of these concerns.
- **Purley Chase Lodge – New Barn.** The Parish Council **object** to this application for the following reason. The parcel of land held does not warrant agricultural machinery. The building proposed is too big for the site. There is currently evidence of construction industry machinery being stored on site.

- **Glebe Farm – Conservatory.** The Parish Council has **no objection** to this application. However, there have been numerous complaints about the burning of kennel waste at this site. The Clerk will write to the Borough Council stressing these concerns.

Item 10 – Neighbourhood Plan

Mr T Hopkins reported that a grant of £3,300 had been received to help with neighbourhood Plan costs. A consultant Clive Keble Consulting Ltd had been appointed. A stand had been manned by himself and the Clerk at the recent Roman Day. There had been some interest, with comments made and questionnaires completed.

Item 11-Any other Parish Business

A5 Contact Group – Mr Hopkins reported that he had attended a meeting with Witherley Parish and Atherstone Town Council representatives where Highways England had shown a low cost option for improvements to Mancetter Island. This was discussed in detail but not thought to be the answer. Mr Hopkins stressed that funding for this had not yet been approved.

Footpaths – Mr J Arrowsmith advised that he still had paint and way markers. He is able to complete a minimum amount of work but would still like to set up a small team on volunteers to assist with maintenance of the footpaths. The Clerk to contact Mancetter Scout Group to ask if any of their older members are available to help.

Item 12 – Correspondence

A full list of correspondence received had been passed to councillors. (Appendix I)

The following councillors and partners will attend the Mayor's Civic Service on 4th October at St Peter's Church Mancetter, Mr and Mrs T Hopkins, Mr and Mrs T Benham.

Item 13 – Cheques and Accounts

Mrs K Meads issued a full statement of all accounts up to 18th July 2015. (Appendix II). All cheques and bank payments were signed in accordance with the bank mandate.

The Clerk reported that the accounts to 31st March 2015 had been completed and the Annual Return had been signed off by the Accountants Grant Thornton UK LLP

Item 14 – Cemetery and Maintenance

Mrs S Healy commented that the churchyard is looking very good, especially the roses.

Mr T Hopkins reported that the Handyman had started to paint the cemetery gates and maintain the benches.

Item 15 – Allotments

Mr T Hopkins reported that there had been an isolated complaint about a fire on the allotments.

The handyman has strimmed the roadway.

The Clerk advised that there are now two names on the waiting list for an allotment.

Item 16 – Publicity

- Mrs K Meads advised that a report for the June edition of Mancetter Matters had been sent in.

Item 17 - Date of next meeting. 22nd September 2015

Additional item: Annual Parish Meeting.

Mr T Hopkins advised that as Chairman he would like to request a donation to Girlguiding for providing refreshments at the Annual Parish Meeting. It was proposed by Mr H Blackburn that a donation of £50 be made. This was unanimously agreed.

There being no further business Mr T Hopkins closed the meeting at 8.55pm.

Signed

Date: