

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on Tuesday 22<sup>nd</sup> November 2011 commencing at 7 p.m. in the School Room, St. Peter's Church, Mancetter.

**Present:**

<b>Chairman</b>	Mr T Hopkins
<b>Parish Councillors</b>	Mrs J Marshall, Mr H Blackburn, Mr B Hamson, Mrs J Mawson, Mrs S Healy, Mr M Hopkins.
<b>NWBC</b>	Mrs L Freer. Mr M Davis
<b>County Councillor</b>	Mrs C Fox.
<b>Parish Clerk</b>	Mrs K Evans and Mrs K Meads
<b>Apologies</b>	PCSO A Wynder.

**Welcome**

The Chairman opened the meeting and welcomed all present.

**Declaration of Interest**

Both Mr T Hopkins and Mrs J Mawson declared an interest in Item 15 – Allotments

**Approval of minutes of the Parish Council Meeting of 27<sup>th</sup> September 2011**

The minutes of the Parish Council Meeting were approved.

**Matters arising from minutes.**

Mr H Blackburn stated that there were still some problems with the playground in Mancetter. A piece of black tarmac was out of place.

Mrs S Healy asked about the pavement in Ridge Lane. Mrs C Fox advised that this had been marked out and was awaiting repair.

Mrs C Fox also advised that the drain cover in Brook Walk has been repaired.

Mrs J Marshall asked Mrs C Fox when the foliage obscuring the "Mud on Road" sign on the approach to the quarry from Purley Chase Lane would be removed, as requested at last meeting. Mrs C Fox stated that this would be raised at the Quarry Liaison meeting.

Mr T Hopkins reported that the streetlight in Wakeford Close was in place, but not lit.

Mr M Davis reported that the Japanese Knotweed had been treated on 25<sup>th</sup> October

**Reports from the Borough and County Councillors**

Mr M Davis reported that he has been approached by the Mancetter Community Panel about putting benches around the Parish. The outcome is that one bench will be positioned at Gramer Court.

Mr T Hopkins passed a copy of the Mancetter Community Panel minutes to the Clerk, to be retained in Parish Council records.

Mr M Davis reported that funding had been granted for a Youth Club and this will go ahead in The Bracebridge Centre, inside St Peters Church, Mancetter.

Mr M Davis advised that Ridge Lane Community Room is available for hire.

Mrs L Freer reported on the following repairs around the Parish. The fence at Gramer had been repaired, but had been damaged again and needs a further repair. The stream under the bridge is to be cleared. The missing swing will be replaced. The chestnut fencing has been damaged and will be repaired.

Signed By Chairman

Date:

Mr Trevor Hopkins

Mr T Hopkins advised that he had reported fly tipping in Monks Park Lane, which had been cleared immediately.

Mrs C Fox reported that she has delivered suggestion cards to residents in Ridge Lane, and she would like to hold a coffee morning there to get to know the residents.

Mr H Blackburn asked Mrs C Fox about the Manor Road Sheltered Housing Scheme. There was considerable discussion on this matter, with Councillors passing their opinion on what services they think should be included in the scheme. Mrs C Fox advised that the scheme was at a very early stage and that there would be a Public Consultation.

Mr H Blackburn reported that there had been bad smells from DeMulders recently.

#### **Declaration for a vacancy for a Parish Councillor**

Mr T Hopkins formally declared that due to the resignation of Mrs D Teagles, there is a vacancy for a Parish Councillor

#### **To discuss and agree the Precept for 2012/13**

The Statement of predicted expenditure for 2012/13 of £27,132.70 had been circulated before the meeting.

Mr T Hopkins reported that the figure would remain static at £24,100.

The designated reserves were discussed and it was a unanimous decision for these to remain.

Mr T Hopkins requested that Councillors accept the Principle Expenditure for 2012/13. Acceptance was proposed by Mr H Blackburn and seconded by Mrs S Healy.

#### **To formerly agree the early release of Mrs Karen Evans as Clerk and Responsible Financial Officer.**

Mr T Hopkins reported that Mrs K Evans had requested to end her employment on 30<sup>th</sup> November 2011.

Mrs S Healy pointed out that Mrs K Evans' early release would result in a saving of two month's salary.

#### **Cemetery and Maintenance**

Mr T Hopkins reported that Mr Robert Drakeford, who provides Cemetery maintenance had sent in a letter detailing the outstanding items required to maintain the cemetery to a high standard.

Mr T Hopkins reported that 200 box hedging plants had been ordered and received from Bernhards Nurseries in Rugby. The hedging has been planted and is protected by wire netting.

Mr T Hopkins reported that Rothen's had agreed to move the stone. He will request that it is moved to their yard. Mr T Hopkins has been in contact with a company who will donate a piece of laser cut stainless steel plate. Mr T Hopkins will investigate cost of having the plate engraved.

Mr B Hamson asked if it was still necessary to complete the inspection of gravestones and photograph any needing attention. Mr T Hopkins stated that this was still necessary. Mr Hamson will purchase the camera.

Mr H Blackburn asked when the handrail in the cemetery would be replaced.

Mr T Hopkins replied that this work was on his list to complete.

#### **Footpaths**

Mrs K Meads read out the footpath report from Mr J Arrowsmith.

#### **Allotments**

Mr T Hopkins reported that three of the wells are now secure and work has started on the fourth. There is one outstanding allotment.

Signed By Chairman

Date:

Mr Trevor Hopkins

**Website and Newsletter**

Mrs K Meads advised that due to the early closing date for items for the December issue of Mancetter Matters, the report had been prepared and passed to Mr T Hopkins and Mrs J Marshall for checking.

**Queen's Diamond Jubilee**

Mr H Blackburn reported that the Resident's Association are hoping to hold a "Party in the Park" to celebrate the Jubilee

**Handyman Contract**

Mr T Hopkins reported that the Handyman 2 year contract is up for renewal.

It was stated that the cemetery was looking very neat and tidy and the current handyman, Mr Barry Stevenson was doing an excellent job.

After discussion it was decided that the opportunity to tender is displayed on the Parish Noticeboard and website, with a closing date of 14<sup>th</sup> December 2011.

**Draft Core Strategy Planning**

Mr T Hopkins reported that he had attended a presentation by NWBC on the Draft Core Planning Strategy. He reported that he doubted the Parish would undertake a Neighbourhood Plan as it was estimated that it would cost between £15k and £20k to complete.

**Draft Core Strategy Waste**

Mr T Hopkins reported that as the first consultation document had gone missing, he completed a second one. As time was running out he completed it as an individual.

Mrs K Meads read some of the comments to Councillors and there were no objections to any of the comments made by Mr T Hopkins.

**Other item**

Mr H Blackburn offered to volunteer as Snow Warden for the Parish. Mrs K Meads will register Mr H Blackburn with WCC. When confirmed this information will be added to the website.

**Date of next meeting.**

Tuesday 24<sup>th</sup> January 2012.

Signed By Chairman

Date:

Mr Trevor Hopkins